File: GCD

PROFESSIONAL STAFF HIRING

Procedures shall be developed for filling vacancies or new positions to insure that all openings have been properly advertised to give all interested parties the opportunity to be considered and to expedite the selection process.

Application for employment in the King George County school division shall be in writing and on forms provided by the Personnel Office. A personal interview is required as a prerequisite to employment.

It shall be the responsibility of the applicant to furnish accurate information and any falsification of either information or credentials shall be cause for dismissal or refusal to employ.

Adopted: May 11, 1992

Revised: July 27, 1993, November 9, 1994, January 23, 2002, January 14, 2004

September 8, 2004, October 8, 2008, August 26, 2009

Legal Refs.: Code of Virginia, 1950, as amended, sections 2.2-3119, 22.1-70, 22.1-78

Cross Refs.: GCCB - Employment of Family Members

GCCA - Posting of Professional Staff Vacancies

GCN - Evaluation of Professional Staff