

SUPPORT STAFF EMPLOYMENT TIME SCHEDULES

SUPPORT STAFF ASSIGNED TO SCHOOLS

Full-time instructional aides employed in the schools shall be on duty a minimum of seven and one-half (7 1/2) hours each official workday, which includes a half (1/2) hour lunch.

Other full-time support staff assigned to schools shall be on duty eight (8) hours each official workday, which includes a half (1/2) hour lunch. No employee shall leave the building during the workday without permission of the building administrator.

SCHOOL BOARD OFFICE AND DIVISION-WIDE SUPPORT STAFF

Support staff employed in the School Board Office or on a division-wide basis shall be on duty eight (8) hours each official workday, which includes a half (1/2) hour lunch.

Exceptions to these hours of work may be granted for just cause by the Superintendent.

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