

**iPhone:**

1. Open any type of document or image file on your iPhone or iPad running iOS 10 or later
2. Tap Share at the bottom of the screen
3. Scroll across the icons to find and select Print
4. A preview will open onscreen: pinch to zoom in and view the document full-screen
5. This preview is actually a PDF! To export it, press Share at the top right of the screen
6. Choose to share your PDF via AirDrop, email or another app on your iPhone

**Android:**

1. Open the file or Web page you need to print to PDF.
2. Tap the three vertical dots icon on the top-right.
3. Tap Print.
4. Tap Select printer.
5. Tap Save as PDF.
6. Tap the Save icon.
7. Now you can select the place where you want to save the file and tap Save.