



Date

The objective of the King George County Public Schools Transportation Department is to provide a safe and efficient ride to and from school for all students. The following information helps us achieve this objective. Complete the information below and return to the transportation office or directly to your child's school. For more information, please read KGCS policies in regards to student transportation, which can be found on the division website.

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Phone: 540-775-3870
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**Please note:** If you move, you must complete a Change of Address form at your child's school before transportation can be assigned. Contact your child's school for more information.

## I. GENERAL INFORMATION

Effective Date	 Transportation Status	□ NEW STUDENT	□ REVISION
Student Name	 	School	Grade
Home Address	 		

## **II. TRANSPORTATION REQUEST**

Please select only <u>one</u> of the following options.

- BOTH My child will ride the school bus both in the morning and afternoon.
- AM My child will ride the school bus in the mornings only.
- PM My child will ride the school bus in the afternoons only.
- NONE My child will <u>not</u> ride the school bus, unless I contact the transportation department **at least 3 days prior to the date of the services needed** or I send a note to my student's school.

## **III. STUDENT SUPERVISION**

KGCS Policy EEA-R outlines the responsibilities for student supervision at bus stops. Bus drivers will not permit students to disembark the school bus at stops other than the student's regular bus stop unless written permission is submitted to the school by the parent and the school forwards the information to the bus driver. Should the environment at any bus stop where a student has not been met, appear to be insecure, the bus driver will have the right to notify the Transportation Department and return the student back to school.

Kindergarten	Kindergarten students <u>WILL NOT</u> be allowed to disembark the bus unless a parent, guardian, or preapproved individual above the age of 12 is at the bus stop to meet them. <u>There is no exception for kindergarten students.</u>
First Grade to age 9	Students WILL NOT be allowed to disembark the bus unless the student is met/supervised by a parent, guardian, or other individual authorized by the parent. The parent may sign the <i>Waiver of Student Supervision</i> below giving permission to release students without a parent/guardian on site.
	<b>Waiver of Student Supervision - Applies to First Grade through age 9 only.</b> My child meets criteria for a Waiver of Student Supervision (First Grade to age 9). My signature below is an acknowledgement that I am hereby waiving my child's supervision requirements in accordance with King George

IV. ALTERNATE BUS STOP INFORMATION

Alternate pickup/drop off address must be within the student's attending school attendance zone.

County School's Policy EEA-R.

Parent/Guardian Printed Name

Childcare Provider's Name			
Childcare Provider's Address			
Days at the above Address	□ Daily □ Monday	□ Tuesday □ Wednesday	🗆 Thursday 🛛 Friday
Time at the above Address	□ Morning Only	□ Afternoon Only	□ Both AM/PM

Signature

By signing below, I am certifying that all information provided is accurate and correct. I have read and understand King George County Schools policies in regards to student transportation. I understand that I must notify my child's school at least three days prior to any requested changes.

Parent Name	Signature	Date
Phone	Email	