

## SUBSTITUTE TEACHERS

### Substitute Teachers

Substitute teachers shall:

- be at least 21 years old to substitute at the secondary level and at least 18 years old to substitute at the elementary and preschool levels;
- possess good moral character;
- hold a high school diploma or have passed a high school equivalency examination approved by the Board of Education;
- attend orientation; and
- complete criminal and child abuse background checks prior to employment.

The King George County School Board seeks to employ substitute teachers, especially those engaged as long-term substitutes, who exceed these requirements.

A substitute teacher, as used in this policy, is (i) one who is employed to substitute for a contracted teacher for a temporary period of time during the contracted teacher's absence, or (ii) one who is employed to fill a teacher vacancy for a period of time, but for no longer than 90 teaching days in such vacancy, unless otherwise approved by the Superintendent of Public Instruction on a case-by-case basis, during one school year. However, during the 2023-2024 and 2024-2025 school years, the King George County School Board may employ a substitute teacher to fill such a vacancy for a period not to exceed 180 days during one school year.

Adopted: May 11, 1992

Revised: November 9, 1994, August 9, 2000, January 23, 2002, January 29, 2003, January 14, 2004, September 8, 2004, October 8, 2008, June 24, 2009, August 26, 2009, March 11, 2013, August 25, 2014, October 9, 2017, September 30, 2021, March 25, 2024

School Board Revised: August 25, 2014, September 30, 2021, March 25, 2024

Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-70, 22.1-78, 22.1-302.

Acts 2023, c.641.

Cross Ref.:	GCB	Professional Staff Contracts
	GCDA	Effect of Criminal Conviction or Founded Complaint of Child Abuse or Neglect
	GCPD	Professional Staff Discipline
	GCPF	Suspension of Staff Members